

Self-assessment Report

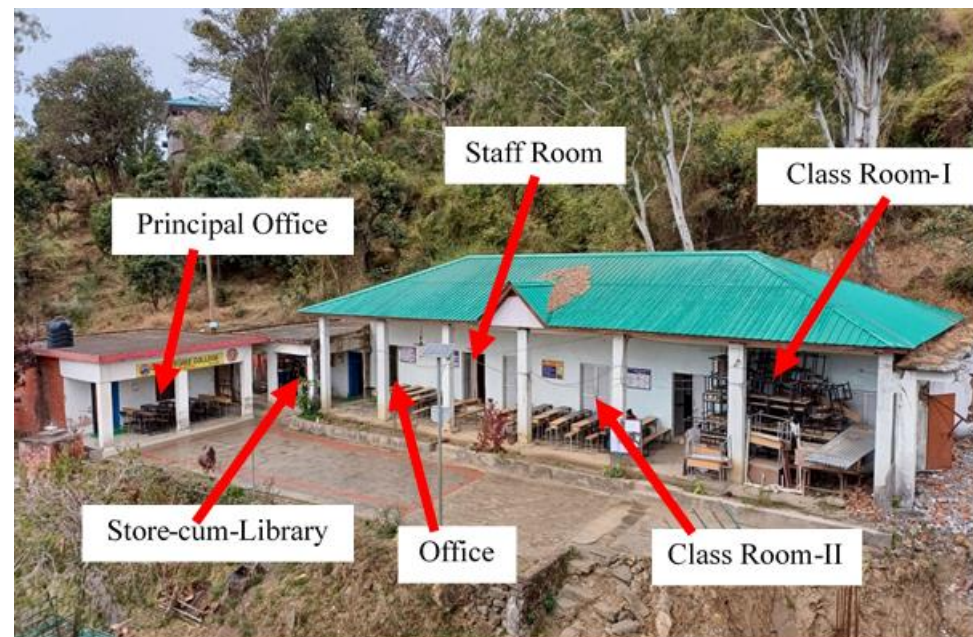


Govt. Degree College Majheen
Tehsil Khundian, District Kangra (HP)

2023-24

About Govt. Degree College Majheen

Nestled amidst the serene hills of the lower Shivalik range, the Government Degree College is a beacon of knowledge and growth, harmonizing academic rigor with the natural beauty of its surroundings. Located in the lower Shivalik range of the Himalayas overlooking river Bias, just 10 km from NH 88 (Shimla to Matour) and branching off from the town of Nadaun, this college is slowly but, steadily growing into an ideal temple of learning for the growth of its budding learners who hail from the remote and changer areas of Distt. Kangra. Presently operating from a humble, shed-like structure with only two classrooms, the college caters to 108 students-100 of whom are young women, mostly from poor village background.



Our team of eight dedicated faculty members exemplifies excellence, providing both academic expertise and personal guidance. The close-knit teacher-student relationships allow for individualized attention, fostering an environment of mutual respect and support. This bond creates a powerful educational experience that transcends material limitations, nurturing each student's growth.

In the face of limited resources, the college has cultivated an impressive academic atmosphere, sustained by the collective enthusiasm of both students and teachers. With a new, fully equipped campus set to open in the 2025-26 academic session, the college is on the verge of expanding its impact, offering enhanced facilities to support the growth of its remarkable students. This transition would mark an exciting chapter, poised to further enrich the lives of students and foster future opportunities for learning and development.

Self-Assessment Report

Govt. Degree College Majheen
Khundian, Distt. Kangra (HP)

1. Teaching Learning (Score 140)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Mode of teaching	<p>i. Lecture method only = 6</p> <p>ii. Technology based teaching only = 6 (6+6=12) Or Blended teaching = 12</p> <p>iii. Flipped Classroom = 8</p> <p>iv. As per need of different groups of students = 5</p>	<p>i. Teachers do make good use of lecture method (6)</p> <p>ii. ICT resources available in the institution are being utilized optimally (6)</p> <p>iii. Flipped Classroom environment is created up to some extent (8)</p> <p>iv. Yes, Teachers ensure that the class is taught as per the diverse needs of different students (5)</p>	25/25	<p>i. CI-1 (Classroom Photographs) and attendance register photocopies</p> <p>ii. Refer to CI-1</p> <p>iii. Refer to CI-1</p> <p>iv. Nil</p>

<p>2.</p>	<p>Curriculum Planning and Implementation:</p> <p>i. Teaching schedule =10</p> <p>ii. Whether learning outcomes defined = 5</p> <p>iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) =16</p> <p>iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max. 8)</p> <p>v. Prompt communication of assessment /results to students = 6</p> <p><i>(e.g. displayed on college website/ notice board/class groups/submitted to COE)</i></p>	<p>i. Followed 100% = 10 80-99% = 8 60-79% = 6 Up to 59% = 4</p> <p>ii. 100% = 5 80-99% = 4 60-79% = 3 Up to 59% = 2</p> <p>iii. 4.0 x No. of enrichment practices observed = 16</p> <p>iv. Followed by All the Departments =8 Above 80% = 6 0-79% = 4 Up to 59% = 2</p> <p>v. Within 7 Days = 6 8-14 Days =3 More than 14 Days = Nil</p>	<p>i. 100%. Teaching Schedule notified by the Govt. is followed to 100 % extent. (10)</p> <p>ii. 100%. The learning outcomes (Program Outcomes, Course Specific Outcomes and Course outcomes) are duly defined subject-wise which serve as road map for the teachers. (5)</p> <p>iii. a. A survey on Women Emancipation conducted by Department of Pol Science b. An Educational Tour to Sidhpur conducted by Department of History (8)</p> <p>iv. Internal Assessment mechanism are followed by all the departments (8)</p> <p>v. The communication of assessment and results is communicated to the students within 7 days (6)</p>	<p>37/45</p>	<p>i. CI-2: Govt. Notification of Teaching Schedule CI-3: Time Table of the college</p> <p>ii. CI-4: Learning Outcomes subject wise</p> <p>iii. CI-5: Survey Report CI-6: Education tour</p> <p>iv. CI-7: Notices & Office Orders regarding internal Assessments (8 Pages)</p> <p>v. Refer to CI-7 CI-8: Notice of Declaration of Annual Result</p>
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3.	Add-on Courses/ Certificate Courses: i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs spoken Tutorial/NPTEL/Other courses offered by recognized organisations)	i. No. of courses >5 and student benefitted >50% =10+10 ii. No. of courses >3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses <3 and student benefitted 31-40% =5+5 iv. No. of courses <3 and student benefitted up to 30% =2.5+2.5	<p style="text-align: center;">Nil</p>	<p style="text-align: center;">0/20</p>	<p style="text-align: center;">Nil</p>
4.	Student Feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25% = 05; 20-25%=4; 15-19=3; 10-14%=2; <10%=1 ii. 91-100%=10; 81-90%=8; 71-80%=6; 61-70%=4; less than 61%= 0 iii. Considered and action taken on doables 81-100% =10; 61-80%=8; 51-60%=6; 41-50%=4	i. >25%. The feedback was collected from 40 out of 120 students. (5) ii. 91-100% (10) iii. 81-100% (10)	<p style="text-align: center;">25/25</p>	i. CI-9: Students feedback forms and Teacher-wise Reports ii. Refer to CI-9 iii. CI-10: Action Taken Report

5.	Examination Results:				
	i. % of Students Passed	i. >81%=9; 71-80%=8; 61-70%=7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0	i. >81%. (9)	17/25	i. CI-11: Detail of result duly verified by the office
	ii. % of students with A Grade and Above	ii. >20% with A grade and above =8; 16-20%=7; 11-15%=6; 6-10%=5; 1-5%=4	ii. >20% (8)		ii. Refer to CI-11
	iii. No. Of Students in University Merit	iii. HPU /SPU merit list 1 st - 3 rd position=8; 4 th -10 th position = 6	iii. Nil		iii. Nil

2. Student Support, Services and Progression (Score 280)

Sr. No.	Activity	Distribution of Scores	Activity (Score Claimed)	Claimed Score /Total Score	Evidence Attached
1.	Pre and Post Admission Counselling:				
	i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2	i. Publicity through three means: Visit to nearby GSSS, Telephonic contact with students, Notice board and Prospectus (5)	25/25	i. CII-1: Report Pre-admission counselling CII-2: Photocopy of Office Order and Notice (2 Pages) CII-3: Prospectus
	ii. Pre-admission counselling	ii. Yes = 10 No = 0	ii. Yes. Visit to nearby GSSS, Telephonic contact with students (10)		ii. Refer to CII-1, CII-2 & CII-3

	iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	iii. Post admission counselling/Induction = 10	iii. Post-admission counselling and induction training was conducted 09/08/2024 (10)		iii. CII-4: Notice, Photographs and news clips (2 Pages)
2.	Scholarships: i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students ii. Scholarships other than Government Schemes	i. =5 ii. =5	i. Scholarship Awareness Campaign was conducted on 26/09/2023 . All the eligible candidate were covered under scholarship schemes (5) ii. Nil	5/10	i. CII-5: Notice, & counselling photograph. CII-6: List of verified scholarship recipient ii. Nil
3.	Sports and Cultural activities: i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities a. National/Inter University	i. >20% =10 16-20% = 6 11-15% =2 ii. >20% =10 16-20% = 6 11-15% =2 iii. a. 12	i. More than 60 % students participated in athletic meet organized on 20/12/2024 (10) ii. > 50% students participated in the cultural activities during Hindi Pakhwara, Azadi Ka Amrit Mahotsav, Rasrang (CSCA Function) & Annual function (10) iii. Nil	20/32	i. CII-7: Annual Athletic Meet Photographs & News cutting of the same CII-8: List of Participation in the various games (12 Pages) ii. CII-9: Hindi Pakhwara CII-10: Azadi Ka Amrit Mahotsav CII-11: Rasrang CII-12: Annual Function Cultural Activities iii. Nil

	b. State/Inter college c. District level (also includes cluster level)	b. 10 c. 6			
4.	Students Participating in NSS/NCC/Rangers & Rovers/Clubs:	i. NSS = 4 ii. NCC = 4 iii. Rangers & Rovers = 4 iv. Road Safety = 4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society = 4	i. Fourteen regular activities were done by NSS volunteers apart from 7-days NSS Camp (4) ii. Nil iii. Rovers & Rangers unit was formed and activities were done (4) iv. Eighteen activities were done under the aegis of Road Safety Club (4) v. Activities were done under aegis of Red-Ribbon and Eco-club (4)	16/20	i. CII-13: Activities Report along with list of activities, Photographs and news cutting (12 Pages) ii. Nil iii. CII-14: Activity Report with photographs & news cuttings (4 pages) iv. CII-15: Activity Report with photographs & news cuttings (10 Pages) v. CII-16: Activity Report with photographs & news cuttings (3 Pages)
5.	NSS/NCC/Rangers & Rovers: participating in i. National camps /RD Parade ii. State camps/ Parade iii. Award won in these activities a) National b) State	i. 10 ii. 7 (either of i or ii) iii. a) 8 b) 5 c) 3	i. Nil ii. Nil iii. Nil	0/18	i. Nil. ii. Nil iii. Nil

	<p>ii. % of students benefitted</p> <p>iii. Women anti sexual harassment committee constituted as per norms</p> <p>iv. Grievances Redressal as per timeline</p>	<p>ii. More than 20% = 3; 11-20=2</p> <p>iii. Yes =2</p> <p>iv. Yes = 2</p>	<p>c. Selection of Gender Champion on 13/09/2023</p> <p>d. Lecture on sexual harassment at work place on 23/12/2023 to the students</p> <p>e. Lecture to the staff members by Dr. Chandan Bhardwaj on 05/12/2023 (3)</p> <p>ii. More than 20 % (3)</p> <p>iii. Yes, the Women Anti sexual Harassment Committee is reframed as per the norms on 01/08/2023 form the session 2023-24. (2)</p> <p>iv. Yes. However, no case of harassment was reported in the session 2023-24 (2)</p>		<p>c. CII-23: Report with notice and photographs (3 Pages)</p> <p>d. CII-24: Report with notice, photographs & signature sheets (4 Pages)</p> <p>e. CII-25: Report with notice and photograph</p> <p>ii. Refer to CII-21 to CII-25 for signature sheets of participants</p> <p>iii. CII-26: Photocopy of constitution of Women Anti Sexual Harassment Committee</p> <p>iv. Nil</p>
8.	<p>Mentor-Menace Groups: Sessions conducted per group of students</p>	<p>4 and more sessions =10; 3 = 8; 2=5; 1=3</p>	<p>More than 5 sessions were conducted by mentors on dates of their convenience (10)</p>	10/ 10	<p>CII-27: Complete Report with office order, letter of formation of mentor-mentee groups, photographs along with details of sessions conducted per group (5 Pages)</p>

13.	Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC	i. >50% = 10; 30-50%= 8; 20-30%= 6; up to 20%= 4 ii. 5.0 x no. of students (Max.20 points)	i. Up to 20 % (4) ii. Nil	4/30	i. CII-37: List of students opted for higher education ii. Nil
14.	No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	i. Inter-University Events- 10 ii. Inter-College events- 6 iii. Intra-College Events- 3 Each (Max. 9)	i. Nil ii. Nil iii. a. Annual Athelete Meet b. Azadi Ka Amrit Mahotsav c. Rasrang Utsav (CSCA Function) (9)	9/25	i. Nil ii. Nil iii. a. Refer to CII-7, 8 b. Refer to CII-10 c. Refer to CII-11
15.	Annual Prize Distribution Function Organized: (Yes/No)	Yes =10 No = 0	Yes	10/10	Refer to CII-12
16.	College Magazine Published: (Yes/No)	Yes =10 No = 0	Yes	10/10	CII-38: College Magazine
17.	College website updated regularly or not	Yes =10 No = 0	Yes	10/10	www.gcmajheen.in

3. Infrastructure & Resources (Score 160)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Classrooms Classrooms well maintained	Yes=10 N=0	Yes, the classrooms are well maintained (10)	10/10	CHH-1 Class room Pics
2.	Library Facilities				
	i. Whether adequate print books available	i. 500 books per hundred students = 3; Less than 500 = 1	i. Less than 500 (1)		i. CHH-2: Photocopy of Stock Register (5 Pages)
	ii. Whether daily newspaper(minimum 5), magazines (minimum 3), and journals (minimum 3), available	ii. Yes=3 No = 0	ii. Nil		ii. Nil
	iii. Whether access to e-resources available	iii. Yes=3	iii. Yes. One Computer connected with wi-fi catered to 10 % i.e. approx. 12 students to access e-resources (3)	13/25	iii. CHH-3: Pic of the computer kept in the library for students' use
	iv. Seating Capacity in the Library	iv. 10% or more of the student strength = 4	iv. Yes, seating capacity with 12 chairs is catering to 10 % of the student strength (4)		iv. CHH-4: Photograph of Library
	v. Usage of library resources	v. 100% = 7 75% = 5 50% = 3 25% = 1	v. 75 % (5)		v. CHH-5: Photocopy of Book Issue register (3 Pages)

	vi. Digital Library having atleast 5 computer systems with internet facility.	vi. Yes=5	vi. Nil		vi. Nil
3.	ICT Facilities: i. No. of Interactive Panels/Virtual Classrooms Multimedia Projectors/K-Yan ii. % of teachers using ICT facilities iii. No. of students benefitted from ICT facilities iv. Internet Connections- Leased Line/ Fibre Network/ Wi-Fi campus (Yes/No) v. Use of ICT facilities	i. 5 or more=5, 4=4, 3=3,2=2,1=1 ii. >50 %=5; <50 %=0 iii. >50 %=5; <50 %=0 iv. Yes=5 v. 100%=5 75% =4 50% =3 25%= 2 <25%=0	i. 3 Interactive Panel and 1 Multimedia projector (3) ii. All the teachers are trained at using ICT facilities and >50 % teachers are using ICT facilities (5) iii. >50 % students are being benefitted from ICT facilities (5) iv. Yes, Broadband internet connection with wi-fi facility is available. A Jio dongle is also kept to enhance wi-fi connectivity. (5) v. 100% use of ICT facilities is being done (5)	23/25	i. CHH-6: Detail, Photographs & purchase bill of IFPD (5 Pages) ii. Refer to CHH-6 for photographs of teachers taking class using ICT iii. Refer to CHH-6 iv. CHH-7: Bill of Broad Band Annual Plan CHH-8: Bill of JIO-fi dongle v. Refer to CHH-6

4.	Facilities for Specially-abled Students: i. Ramps/Wheel chairs/Support railing ii. Separate Washrooms	i. Yes = 2 ii. Yes = 2	i. Yes (2) ii. Nil	2/4	i. CIII-9: Photographs of two ramps ii. Nil
5.	Sports Facilities: i. No. of games / sports activity conducted ii. Indoor sport facilities iii. Adequate sport equipment iv. Gymnasium (Operational)	i. More than 5=8; Less than 5= 4 ii. Yes=4 iii. Yes=4 iv. Yes=4	i. Nil , the college building & playground is under construction and presently, there is no infrastructure to support sport activities ii. Nil iii. Nil iv. Nil	0/20	i. Nil ii. Nil iii. Nil iv. Nil
6.	Auditorium/Hostels/Seminar Hall/Staff Quarters	Auditorium = 4 Hostels = 4 (2 Point for each hostel) Staff Quarters = 4 Seminar Hall = 4	Nil	0/16	Nil
7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure	i. Yes= 10 ii. 100% =10 75% = 6 50% = 5 25% = 3 <25% = 0	i. Nil , Presently, this institution is offering humanity and commerce courses only. ii. Nil	0/20	i. Nil ii. Nil

8.	<p>i. Adequate numbers of computers</p> <p>ii. Usage of computer hardware</p>	<p>i. One system per 30 students = 5; 31- 40 = 3; 41-50=2, more than 50 = 1</p> <p>ii. 100% = 5 75% = 4 50% = 2 25% = 1 <25% = 0</p>	<p>i. More than 50 (1)</p> <p>ii. 100% computer hard available in college is being utilized (5)</p>	6/10	<p>i.</p> <p>ii.</p>
9.	Canteen, Staff Room /Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities	2 point each facility (Max 10)	<p>i. Staff Room (2)</p> <p>ii. Two class rooms are used as examination rooms (2)</p> <p>iii. Medical Cares Facility is available as the PHC Majheen is 70 mtrs away from the college campus (2)</p>	6/10	<p>i. CIII-10: Photograph of Staff Room</p> <p>ii. Refer to CIII-10 for photographs of Rooms</p> <p>iii. Refer to CIII-10 for Photograph of PHC Majheen</p>
10.	Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis	Yes = 20 No = 0	Yes , all the academic, co- curricular, extracurricular activities and achievement of students and staff are properly documented on their respective registers on regular basis. The files of bill -vouchers and news cutting are also maintained and available in the office.	20/20	<p>For students activities, refer to the annexures under; Criterion- 2 Students support Services and Progression</p> <p>For staff achievements, refer to the annexures under; Criterion-5 Faculty Profile and Research Activities</p>

4. Institutional Management (Score 220)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	6 point each	i. The vision document is duly highlighted in the college prospectus and college web-site (6) ii. IDP is submitted to DHE vide letter no EDN/GDC/MAJ/IDP/2023-2200 dated 30/11/2023 (6) iii. Plan of Action is mentioned in the IDP(6)	18/18	i. CIV-1: Prospectus & College Website: www.gcmajheen.edu.in ii. CIV-2: Copy of IDP Document submitted to DHE iii. Refer to CIV-2
2.	IQAC: i. No. of meetings per year ii. No. of programmes organised (Trainings, workshops, IPR, etc.)	i. 4 meetings = 6; 3 meetings = 4 ii. 2 per activity (Max.6)	i. After the formation of IQAC on 04/12/2023 three meetings were conducted in 2023-24 (6) ii. a. Staff Training Program on, “How to prepare for NAAC Accreditation” on 17/02/2024 (2) b. Regional Seminar on “Teacher Leadership & Student Engagement” on 30/04/2024 (2)	10/12	i. CIV-3: Formation of IQAC on 04/12/2023 CIV-4: Minutes of Meeting of IQAC dated 11/12/2023 CIV-5: Minutes of Meeting of IQAC dated 04/03/2024 CIV-6: Minutes of Review Meeting of IQAC dated 25/04/2023 ii. a. CIV-7: Report of Staff Training Seminar with Photograph b. CIV-8: Report Regional Seminar on 30/04/2024

3.	Management of Institutional Funds: i. Funds (BF, AF, PTA etc.) used/ spent for institutional Development/ student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame	i. Utilized > 90% of the funds collected annually =10; 71- 90% = 8; 51-70% = 6; 31-50% = 4; <30% = 0 ii. Yes = 2 iii. Yes = 4	i. 51-70 % funds are used per year for the Institutional Development /Student Welfare (6) ii. No departmental audit of GDC Majheen has ever been conducted iii. All the bills and advances have been settled in time (4)	10/16	i. CIV-9: Statement of accounts CIV-10: PTA Funds Utilization statement ii. Nil iii. CIV-11: Certificate from the office Supdt.
4.	Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal	i. 10 ii. 4 iii. Nil	i. Grievance Redressal is ensured to the students immediately within week (10) ii. Nil iii. Nil	10/10	i. CIV-12: Photocopies of Grievance Redressal Register (4 Pages) ii. Nil iii. Nil

5.	Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, buildings / campus	i. 6 ii. Excellent = 10 Satisfactory = 6 Poor =0	i. a. The campaign for Plastic free campaign was run throughout the year. b. Plantation drive was steered under aegis of ECO Club. c. NSS conducted Swacchta Abhiya (6) ii. Three peons ensure proper cleanliness in the small college with two class rooms (10)	16/16	i. CIV-13: Notices, Activities and Report of Green Initiative of ECO Club and NSS (8 Pages) ii. CIV-14: Pics of Washrooms & Building
6.	Facilities for Students: i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending machine/incinerator regularly put in use iv. CSCA room with proper furniture v. Student centre for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	i. No Room available ii. Separate Girls' and Boys' toilets are functional (3) iii. Sanitary Napkin vending machine was functional in Girl's Toilet during 2023-24 (3) iv. No Room available v. We use Panchayat Bhawan Hall for Co-curricular activities (3) vi. Play ground is being developed in the front of new building under construction	9/18	i. Nil ii. CIV-15: Toilet Photographs iii. CIV-16: Photographs of Wending Machine iv. Nil v. CIV-17: Permission from Panchayat Pradhan vi. Nil

7.	Regular Updation of Service Books/Service Records	Yes=3	Yes , the Office Supdt. ensures timely updation of Service Books/ Service Records (3)	3/3	CIV-18: Certificate of Office Supdt. in this regard. Record of the same is available in the office.
8.	Timely Submission of ACRs	Yes=3	Yes , the Office Supdt. ensures timely submission of ACRs (3)	3/3	CIV-19: Certificate of Office Supdt. in this regard. Record of the same is available in the office.
9.	Prompt Response to Official Correspondence	Yes = 5	Yes , the all the official correspondences are done within time. (5)	5/5	The same can be verified from the DHE and HPU
10.	Proper maintenance of official records(Cash books/Stock registers, Fund registers, Leave records, Fine fund etc.	Yes =10	Yes , the official records are being maintained properly. (10)	10/10	CIV-20: Certificate of Office Supdt. in this regard. Record of the same is available in the office.
11.	Proper record of students attendance and CCA	Yes =10	Yes , the records of students' attendance and CCA are being properly maintained. (10)	10/10	The record of attendance and CCA is available in the office.
12.	Whether ranked by NIRE, Other Agencies	Yes =10	No	0/10	Nil
13.	Whether accredited by NAAC	A and above (level 4 or 5) = 20 B+ & B++ (level 3) =16 B (level 2) =12 Accredited (level 1)= 10	No. the institution is not yet eligible for accreditation. (0)	0/20	Nil
14.	Whether AQARs are being submitted as per timeline annually or not	Yes = 12 No = 0	No. the institution is not yet eligible for accreditation. (0)	0/12	Nil

15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	Nil	0/8	Nil
16.	Involvement of Stake Holders: i. PTA ii. OSA	i. <ul style="list-style-type: none"> PTA constituted as per norms=1 PTA supportive =1 Significant contribution of PTA (enclose documentary proof) =10 ii. <ul style="list-style-type: none"> OSA framed as per norms =1 Financial contribution or equivalent (in-kind) per 10 Alumni of Rs. 25,000/- per annum = 3 Non-financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis)= 4 	i. <ul style="list-style-type: none"> PTA is constituted as per the norms (1) Yes, very supportive (1) Yes, the contribution of PTA is very significant in this tiny college with meagre resources (10) ii. OSA is not framed in the institution	12/20	i. <ul style="list-style-type: none"> CIV-21: Photocopy of PTA body constitution Refer to CIV-10 ii. Nil
17.	Feedback from Stakeholders other than Students and action taken thereon	Yes = 4	Yes , the feedback is collected from parents and discussed in the staff meetings to take appropriate action to improve the academic environment	4/4	CIV-22: Report of parent's feedback. (Feedback forms of the students can be checked in the office of the principal.)

18.	Annual review meeting on students outcomes in academics, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence	Yes = 25	Yes, Annual review meeting is conducted in IQAC meeting dated 04/03/2024 and the report of the same was prepared	25/25	CIV-23: Annual Report presented at Review Meeting with Education Secretary on 1 st May, 2023
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5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

Sr. No.	Activity	Distribution of Scores	Activity Performed/Score Claimed in ()	Total Claimed Score /Total Score	Evidence Attached
1	Best Practices Description & Outcome of Best Practices (at least two)	10 points per best practice	<p>a. Creation of “Breathing Campus” or Breath Conscious Campus (10)</p> <p>b. Regular Sessions for co-creation of collected energy by “Corus Singing” in which all college students and the teachers participate (10)</p>	20/20	<p>a. CV:1 Detailed Report of the practice and Pictures of Breathing Workshops</p> <p>b. CV:2 Detailed Report and Pictures of “Corus Act”</p>
2	Special Initiatives Taken for: i. Energy conservation/ use of Solar energy	4 points per initiative	i. Led tubes are used in the institution for energy conservation (4)	16/24	i. CV-3: Internal Audit Report & Photographs

	<p>ii. Solid Waste Segregation/ Management</p> <p>iii. Rain water harvesting and its use for gardening and cleanliness</p> <p>iv. Plastic free campus</p> <p>v. Blood donation camps</p> <p>vi. Adoption of village/ educational institutions</p>		<p>ii. Properly marked Bins for solid waste management are used in the college (4)</p> <p>iii. Nil</p> <p>iv. Plastic use is banned in the campus & awareness drives for the same are conducted from time to time (4)</p> <p>v. Nil</p> <p>vi. Yes, a nearby village named Majheen and GSSS Majheen are adopted by the institution (4)</p>		<p>ii. Refer to CV-3</p> <p>iii. Nil</p> <p>iv. Refer to CV-3</p> <p>v. Nil-</p> <p>vi. CV-4: Endorsement of Pradhan CV-5: Adoption agreement signed with GSSS Majheen</p>
3	<p>Social Impact of Extension Activities: (On the basis of Community Feedback)</p>	<p>Minimum three activities=10, 2 activities = 8, 1 activity = 5</p>	<p>a. Cleaning of water bodies activities in the village Majheen</p> <p>b. Plastic Collection derive in the village Majheen</p> <p>c. SWEEP Activity in Majheen & other villages around Majheen (10)</p>	10/10	<p>a. Refer to CV-4 and Photographs of the Activity</p> <p>b. Refer to CV-4 and Photographs of the activity</p> <p>c. Refer to CV-4 & CV-6: The report submitted to the election officer</p>
4	<p>Special New Innovative Initiatives Or Ideas Adopted in the College. (Other than at Sr. No. 5.2 above):</p>	<p>4 points each initiative (max.=16)</p>	<p>Nil</p>	0/16	<p>Nil</p>

5	Collaborations: i. With Peer Educational/ Research Institutions ii. Other Government Bodies/Industry	5 points each 10 (Max. 10 points)	i. MOU with Trisha College of education for collaboration & sharing of resources (5) ii. MOU with GSSS Majheen for collaboration & sharing of resources (5)	10/10	i. CV-7: MOU with Trisha College of Education, Hamirpur (HP) ii. Refer to CV-5
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6. Faculty Profile & Research Activities (Score 100)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	% of Teachers with Ph. D.	More than 70% = 5, 61-70% = 4, 51-60% = 3, less than 50% = 2	Less than 50	2/5	CVI-1: Ph.D. Degrees
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	Nil	0/8	Nil
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years)	30% of faculty =10, 20% of faculty = 8, 10% of faculty = 6, 5% of faculty = 4	i. 7 of Orientation Programme ii. 6 Refresher Courses iii. 10 Faculty development Programme iv. 1 Workshops (One Week)	10/10	i. CVI-2: Certificates of Orientation Programme ii. CVI-3: Certificates of Refresher Courses iii. CVI-4: Certificates o Faculty development Programme iv. CVI-5: Certificates o

			v. 1 Workshops (More than One Week)		Workshop (One Week) v. CVI-6: Certificates of Workshops (More than One Week)
4.	Projects/Patents/Fellowships/Associateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	Nil	0/10	Nil
5.	No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years): i. International ii. National/Regional/State level	i. 2 point per paper presented ii. 1 point per paper presented	i. 12 International Conference/Seminar (24) ii. 14 National Conference/ Regional/State Conference or Seminar (14)	8/8	i. CVI-7: International Conference or Seminar ii. CVI-8: National Conference/ Regional/State Conference or Seminar
6.	Seminars, Workshops, Conferences and Trainings organised by the Institution i. International Level ii. National Level iii. State Level	i. 6 ii. 4 iii. 3	i. Nil ii. Nil iii. Regional Seminar on “Teacher Leadership & students Engagement”	3/6	i. Nil ii. Nil iii. Refer to CIV-8

7.	No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations	Nil	0/20	Nil
8.	Teachers' Special Innovative Ideas (Brief description thereof)	5	The special innovative ideas in commerce teaching was introduced by commerce faculty to make commerce education relevant to the students of small rural college	5/5	CVI-9: Report of innovative ideas in commerce teaching
9.	No. of Books Published/ Chapter in Books	5 points per book and 2 points per chapter	Book Chapter written by Prof Aarti Gupta AP in English on “Harnessing on earth, one family, one future: Role of Indian Diaspora” (2)	2/10	CVI-10: Photocopies of Title page of the book and published chapter
10.	Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points from all categories)	i. Prof Aarti Gupta AP English and Prof Mukta Mani AP History acted as Recourse person (4) ii. NIL iii. NIL	4/10	i. CVI-11: Certificate of Prof Aarti Gupta CVI-12: Certificate of Prof Mukta Mani ii. NIL iii. NIL
11.	Awards by Recognised & Reputed Organisations:	i. 8 ii. 6	Nil	0/8	Nil

	i. International ii. National iii. State	iii. 4 (Max. 8 points from all categories)			
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7. Miscellaneous (Score 120)

Sr. No.	Activity	Distribution of Scores	Activity Claimed	Claimed Score /Total Score	Evidence Attached
1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D- cum-innovation centre, B.Voc, Self-Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	Internal Green Audit was conducted as per the norms	10/50	CVII-1: Report of the Internal Green Audit
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	Nil	0/20	Nil
3.	AG Audit paras settled upto date	Yes	NA	0/5	Nil

4.	Local Audit Paras settled upto date	Yes	NA	0/5	Nil
5.	Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)	Yes	Yes, the timeline was adhered to file replies regarding RTI and court cases	10/10	Office Record
6.	Invited speakers on various themes relevant to holistic development of students.	Yes	<ul style="list-style-type: none"> i. Mr. Sanjeev Vats (Former UN Diplomat) ii. Dr. Amarjit Attri (Principal, GDC Majheen) iii. Prof Prakash Thakur (Assoc. Professor Hindi) iv. Dr Gopal Midha (University of Virginia Scholar & Pedagogy Coach) 	10/10	CVII-2: Photographs of the events
7.	Skill Development Training (at least 20% students benefited)	Yes	Nil	0/20	Nil

Note: Documentary Evidence to be submitted/ uploaded in support of claimed points under each criterion.

Certificate: It is certified that utmost care has been taken in compiling this report. However, any inadvertent errors are sincerely regretted.



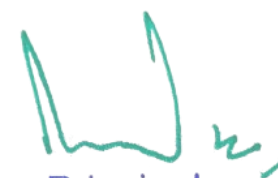
Principal

Govt. Degree College Majheen
Distt. Kangra (H.P.) 176032

Principal

SUMMARY OF SCORES

S. No.	Criteria	Total Score	Claimed Score	Remarks
1.	Teaching Learning	140	104	
2.	Student Support, Services and Progression	280	169	
3.	Infrastructure & Resources	160	80	
4.	Institutional Management	220	145	
5.	Best Practices, Innovation and Institution Distinctiveness	80	56	
6.	Faculty Profile & Research Activities	100	34	
7.	Miscellaneous	120	30	
Total Score		1100	618	

**Principal****Govt. Degree College Majheen
Distt. Kangra (H.P.) 176032****PRINCIPAL**